

Meeting

Adults and Health Overview and Scrutiny Sub-Committee

Date and time

Wednesday 28th June, 2023

At 7.00 pm

Venue

Hendon Town Hall, The Burroughs, London NW4 4BQ


Dear Councillors,

Please find enclosed additional papers relating to the following items for the above mentioned meeting which were not available at the time of collation of the agenda.

Item No	Title of Report	Pages
9	Scrutiny Work Programme To follow	3 - 20

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	<h2>Adults and Health Overview and Scrutiny Sub-Committee</h2>
Title	Work Programme for Adults and Health Overview and Scrutiny Sub-Committee 2023/24
Date of meeting	28 June 2023
Report of	Overview and Scrutiny Manger
Wards	All
Status	Public
Urgent	No
Appendices	<p>Appendix A – Work Programme, Adults and Health Overview and Scrutiny Sub-Committee</p> <p>Appendix B.I – Proposed Scrutiny Review Topic</p> <p>Appendix B.II – Scrutiny Review Topic Selection criteria for 2023/24</p>
Officer Contact Details	Faith Mwende, Overview and Scrutiny Manger, faith.mwende@barnet.gov.uk
Summary	
<p>The report sets out the draft 2023/24 Work Programmes for the Adults and Health Overview and Scrutiny Sub-Committee 2023/24 and provides the committees plan of work for the municipal year.</p> <p>The work programmes will be considered at every meeting of the committee and Sub-Committees.</p> <p>The committee can make any amendments necessary, to enable it to respond to issues of concern or to request new pre-decision items ahead of their consideration by Cabinet/Council.</p>	
Recommendations	
<p>That the Adults and Health Overview and Scrutiny Sub-Committee</p> <ol style="list-style-type: none"> 1. Receives and inputs into the proposed 2023-2024 Work Programmes for the Adults and Health Overview and Scrutiny Sub-Committee 2. To review the attached proposed scrutiny review topics attached at Appendix BI and using the prioritisation criteria attached (appendix BII), determine which items should be prioritised for reporting to a committee or the subject of a task and finish group. 	

<p>3. That the Committee note the Work Programme will be recommended to Council on 11 July 2023.</p>
<p>1. Reasons for the Recommendations</p>
<p>1.1 This report sets out the process for developing the Scrutiny Work Programme for 2023-24.</p> <p>1.2 The Council’s Constitution (Committee Procedure Rules, Article 35) states: The Scrutiny will consider its outline work programme, and that of the Overview and Scrutiny sub-committees, at its first meeting following the Annual Meeting of Council...and report the agreed outline work programme to the first available ordinary meeting of the Council.</p> <p>1.3 The work programme includes suggestion and input from Councillors, officers, members of the public, community groups and the voluntary sector.</p> <p><i>A strong and effective work programme underpins the work and approach of Scrutiny. But work to develop and refine the work programme requires support. The input of executive members, senior officers, and external partners will all assist scrutiny Members to effectively fulfil their role as critical friends constructively challenging decision makers. [CfGS 2022]</i></p> <p>1.4 The work programme should reflect the Council’s priorities and should be targeted on issues where scrutiny can add real value. Good practice guidelines for setting overview and scrutiny work programmes state that if scrutiny is to be effective in driving service improvement and making a real difference to outcomes for local people, its work programme must be:</p> <ul style="list-style-type: none"> • Informed by the priorities and concerns of local people. • Led by scrutiny members. • Manageable and realistic • Integrated effectively with corporate budget-making and strategic planning and policy setting processes and add value in contributing to the achievement of the Council’s corporate objectives. • Reflect a proactive approach to driving service improvement, rather than being simply reactive in response to decisions of the Executive. <p>1.5 The attached work programmes reflect this approach.</p>
<p>2. Alternative Options Considered and Not Recommended</p>
<p>2.1 There is no alternative in the context of this report.</p>
<p>3. Post Decision Implementation</p>
<p>3.1 Once agreed the 2023-2024 work programmes and scrutiny topics for review will be presented to Full Council on 11 July for agreement.</p>
<p>4. Corporate Priorities, Performance and Other Considerations</p>
<p>Corporate Plan</p> <p>4.1 This report is aligned with the key priorities in the new corporate plan. Built on the pillars of “caring for people, our places and the planet” and underpinned by a foundation of being Engaged and Effective. The work of Overview and Scrutiny will support the Council in becoming a ‘listening council’ collaborating and building a continuous dialogue with residents and</p>

communities. In doing so, residents are involved in decision-making and Scrutiny acts to amplify the voice of the public, on issue of concern.

Corporate Performance / Outcome Measures

- 4.2 This item measure how “We act on concerns of local residents and involve them in decision making”.

Sustainability

- 4.3 None in the context of this report.

Corporate Parenting

- 4.4 In line with Children and Social Work Act 2017, the council has a duty to consider Corporate Parenting Principles in decision-making across the council. This duty will be considered when including items to the work programme. This is especially relevant for the work programme for the children and education sub-committee.

Risk Management

- 4.5 None in the context of this report.

Insight

- 4.6 Insight data and evidence will be used to support scrutiny reviews on the work programme.

Social Value

- 4.7 None in the context of this report.

5. Resource Implications (Finance and Value for Money, Procurement, Staffing, IT and Property)

- 5.1 As part of the Governance review a dedicated team has been created to support the Overview and Scrutiny function and this will be delivered within the existing Governance service budget.

6. Legal Implications and Constitution References

- 6.1 The Council’s Constitution Part 2B – Terms of Reference and Delegation of Duties to Committees and Sub-Committees of the Council, Article 10.1.1 states that the Committee will oversee an agreed work programme that can help secure service improvement through in-depth investigation of performance issues and the development of an effective strategy/policy framework for the council and partners.
- 6.2 The Council’s Constitution Part 3C - Committee Procedure Rules, Article 35.1 states that the Overview and Scrutiny Committee will consider its outline work programme, and that of the Overview and Scrutiny sub-committees, at its first meeting following the Annual Meeting of Council
- 6.3 Article 35.2 - In setting the outline work programme, account will be taken of the need to scrutinise forthcoming policy, for example, the budget and other major policies or strategies in development, whilst leaving flexibility to allow additional items to be added to the agendas for committees and sub-committees and to commission task and finish group reviews during the year in response to new requests for scrutiny.
- 6.4 Article 35.3 - The Overview and Scrutiny Committee will report the agreed outline work programme to the first available ordinary meeting of the Council.

6.5	This report complies with the requirements of the constitution.
7.	Consultation
7.1	Consultation and engagement of Councillors, Officers, members of the public, community groups and the voluntary sector was undertaken to provide input into the work programme and will be ongoing as the work programme is implemented.
7.2	The Scrutiny team has engaged with Councillors through the political assistants and Officers. The team also undertook a public consultation exercise on engage Barnet and in the Barnet First eNews letter. The results of the consultation have been included in appendix Bi for consideration by the committee and inclusion into the work programme for the committee and the sub-committee.
8.	Equalities and Diversity
8.1	Pursuant to the Equality Act 2010, the Council and all other organisations exercising public functions on its behalf must have due regard to the need to eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under the Act; advance equality of opportunity between those with a protected characteristic and those without; promote good relations between those with a protected characteristic and those without. The relevant protected characteristics are age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex, sexual orientation. It also covers marriage and civil partnership with regard to eliminating discrimination. The work of overview and scrutiny will be transparent and accessible to all sectors of the community.
9.	Background Papers
9.1	None

**Forward Plan for Adults and Health
Overview and Scrutiny Sub-Committee – May 2023 – June 2024**

Title of Report	Overview of decision	Report Of (<i>officer</i>)
28 June		
Overview and Scrutiny Arrangements	To receive an overview of the Overview and Scrutiny Arrangements in Barnet.	Head Of Governance
Cabinet Forward Plan (Key Decision Schedule)	To consider the Cabinet Forward Plan any items the Committee to may wish to request for pre-decision scrutiny during 2023/24.	Head Of Governance
Scrutiny Work Programme	To receive the work programme for the sub committees	Overview and Scrutiny Manager
Involvement and co-production in the work of the Adults & Health Overview and Scrutiny Committee	To agree approaches to the involvement of residents and people who draw on health and care services in the work of the committee	Director of Integrated Commissioning
Adult social care end of year report, 2022-23	To receive regular performance report.	Head of Business Intelligence, Performance & Systems
20 Sept		
Cabinet Forward Plan (Key Decision Schedule)	To consider the Cabinet Forward Plan any items the Committee to may wish to request for pre-decision scrutiny during 2023/24.	Head Of Governance
Scrutiny Work Programme	To agree the work programme for O&S	Overview and Scrutiny Manager
Barnet Multi-Agency Safeguarding Adults Board Annual Report	To note the Barnet Multi-Agency Safeguarding Adults Board Annual Report	
Adult Social Care Annual Complaints Report	To note the statutory Adult Social Care Annual Complaints Report	
Presentation on emerging model for integrated health and care at the neighbourhood level	To receive information on the model and plans to develop neighbourhood models of care at an early stage. To consider at what stage committee would like to receive more information	Neighbourhoods Programme Lead, Barnet Borough Partnership
Quarter 1 (Q1) 2023/24 Adult Social Care Report	To receive regular performance report.	Head of Business Intelligence, Performance & Systems
24 Jan		
Cabinet Forward Plan (Key Decision Schedule)	To consider the Cabinet Forward Plan any items the Committee to may wish to request for pre-decision scrutiny during 2023/24.	Head Of Governance
Scrutiny Work Programme	To agree the work programme for O&S	Overview and Scrutiny Manager

**Forward Plan for Adults and Health
Overview and Scrutiny Sub-Committee – May 2023 – June 2024**

Mid-year Quality Accounts	RFL NHS Foundation Trust, North London Hospice and Central London Community Healthcare to present progress at mid-year point (Nov/Dec) (verbal or written).	Royal Free, CLCH North London Hospice
Quarter 2 (Q2) 2023/24 Adult Social Care Report	To receive regular performance report.	Head of Business Intelligence, Performance & Systems
Task and Finish Groups / Scrutiny Panels - Recommendation Tracking	The Committee considered a report which detailed progress made in implementing recommendations made by Task and Finish Groups and Scrutiny Panels (accepted by Cabinet only) at six-monthly intervals.	Head Of Governance and Overview and Scrutiny Manager
6 March		
Cabinet Forward Plan (Key Decision Schedule)	To consider the Cabinet Forward Plan any items the Committee to may wish to request for pre-decision scrutiny during 2023/24.	Head Of Governance
NHS Estates	Report on overall plan for Barnet's Estates including disposable assets	NCL Integrated Care Board
NHS Sustainability Plan		NCL Integrated Care Board
Post Covid Services	Update from Royal Free London NHS Foundation Trust	
Adult Social Care Engagement and co-production annual report	To note the Engagement and co-production annual report	
Quarter 3 (Q3) 2023/24 Adult Social Care Report	To receive regular performance report.	Head of Business Intelligence, Performance & Systems
15 May		
Cabinet Forward Plan (Key Decision Schedule)	To consider the Cabinet Forward Plan any items the Committee to may wish to request for pre-decision scrutiny during 2023/24.	Head Of Governance
Scrutiny Work Programme	To agree the work programme for O&S and the sub committees	Overview and Scrutiny Manager
NHS Quality Accounts 2022-23	<ul style="list-style-type: none"> • Royal Free London NHS Foundation Trust • Central London Community Healthcare NHS Trust • North London Hospice 	Royal Free London NHS Foundation Trust, Central London Community Healthcare and North London Hospice
Overview and Scrutiny Annual Report	Agree the annual report to Full Council	Head Of Governance

**Forward Plan for Adults and Health
Overview and Scrutiny Sub-Committee – May 2023 – June 2024**

5 June 2024		
Key Decision List	To review the Cabinet's Key Decisions enabling the committee to identify appropriate matters for the overview and scrutiny work programme and the overview of specific decisions proposed in the Forward Plan.	Head Of Governance and Overview and Scrutiny Manager
Scrutiny Work Programme	To agree the work programme for O&S and the sub committees	Overview and Scrutiny Manager
Quarter 4 (Q4) 2023/24 Performance Report	To note the Corporate Performance and Risk	Head of Business Intelligence, Performance & Systems
Task and Finish Groups / Scrutiny Panels - Recommendation Tracking	The Committee considered a report which detailed progress made in implementing recommendations made by Task and Finish Groups and Scrutiny Panels (accepted by Cabinet only) at six-monthly intervals.	Head Of Governance and Overview and Scrutiny Manager

To be allocated

Barnet Healthwatch Annual Report		Barnet Healthwatch
Solutions4Health update		Solutions4Health
Children and Maternity Services – NCL ICB Startwell programme	To receive a progress update To be carried out with Children's Scrutiny committee To include residents who draw on these services	NCL Integrated Care Board
Mental Health Services update	To receive a performance update from mental health service providers on key developments, performance, including the community transformation programme and the mental health services review – implementation of core offer. (With people who draw on mental health services)	North London Mental Health Partnership (BEH and C&I mental health trusts) & NHS North Central London Integrated Care Board
Winter pressures 2023/24	Looking at plans in place for next winter, and lessons learned from previous winter.	NCL ICB

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Appendix Bi

Proposed Scrutiny Review Topics for 2023/24		
Theme	Brief Scope	Proposed by
Anti-social behaviour	Review areas around the Borough that are unsafe to walk where cameras would be helpful.	Member
Anti-social behaviour	Review the instances of crime/anti-social behaviour, reporting on trends (increase, decrease) and officer response and interventions in light of this.	Member
Anti-social behaviour	Look at impact of Electric scooters on roads & footpaths	Member
Anti-social behaviour	To review the level of littering on local streets and how best to stop littering	Member
Anti-social behaviour	To review the level and KPI's related to fly tipping removal from public and private land, as it needs stronger enforcement	Member
Waste and Recycling	To review the possibility of introducing a plastic bag collection, where a bag of plastic can be left inside of the blue bin on top of the other recycling	Member
Waste and Recycling	<i>To review the level of food waste in the Brough and opportunities to redistribute surplus food in Barnet.</i>	Citizen
Waste and Recycling	<i>To review how the recycling waste collection is undertaken, including option to adopt schemes such as those European countries such as Germany, that have a deposit scheme for glass, plastic bottle and aluminium.</i>	Citizen
Waste and Recycling	<i>To review how could it be made easier and increase the level of recycling for those living in flats? Annual leaflet to those in flats who are not recycling, explaining how to get a bin & what can be recycled?</i>	Citizen

Proposed Scrutiny Review Topics for 2023/24		
Theme	Brief Scope	Proposed by
Waste and Recycling	<i>To review the plans for Food waste collection and review the introduction of community compost bins</i>	Citizen
Waste and Recycling	<i>“To review the recent arrivals of seagulls in the New Southgate area [due to the location of the Oakleigh Road Depot].”</i>	Citizen
Environment and Sustainability	To review the possibility for a scheme to encourage solar panel installation/ usage. E.g info in Barnet First and asking for local volunteers with solar panels who will have a one-off Solar Panel Open House Day in each area, facilitated by the Council, where the public can book to visit and ask questions, and the Council and homeowner can give advice.	Member
Environment and Sustainability	<i>To review the level of congestion and air quality around the Torrington Park, Friary Road and Friary Way triangle.</i>	Citizen
Environment and Sustainability	<i>To review the low/lack of Electric vehicle infrastructure in the Borough</i>	Citizen
Environment and Sustainability	Evaluation of the Citizens’ Assembly on Climate Change. From selection of participants to outcomes achieved.	Member
Food banks	<i>With the increase in the utilisation of Food banks, review the options for a community food centre</i>	Citizen
Planning and housing enforcement	To review the level of consistent planning permission across the whole borough (so what is not allowed in one ward should be an option in another ward)	Member
Planning and housing enforcement	To review the level of enforcement by the planning department when planning laws have breached.	Member
Children’s Social Care	The [Terms of Reference] of the Children & Education Overview and Scrutiny Sub-Committee include “to receive and comment upon any external inspections and reviews”	Member

Proposed Scrutiny Review Topics for 2023/24		
Theme	Brief Scope	Proposed by
	as such in advance of the OFSTED inspection of Barnet Council's Children's Services, O&S to review the state of our current service provision.	
Children's Social Care	<p>To establish</p> <ul style="list-style-type: none"> • Is there sufficient housing for our care leavers? • Is the accommodation of the standard that we would expect as corporate parents? • What is the corporate response to the increasing need and numbers of care leavers? • Is the temporary accommodation offer for UASC suitable? 	Officer
Children and Young People mental health	To establish the progress being made on Barnet's goal to co-produce accessible, responsive, culturally appropriate mental health and wellbeing services for all children in the borough in order to address barriers to access and to enhance participation and engagement. To establish the level of progress on CAMHS Resilient Schools programme	Officer
New Early Help Strategy 2023-2027	To review the development and implementation of the actions plan arising out of the Early Years Strategy 23/27	Officer
Education	To review the current home education provision and monitoring in fulfilling the LA's duty under Section 436a of the Education Act 1996.	Officer
Bicycle storage planning permissions	<i>"To review the planning permission requirement for residents who wish to install a bicycle storage to my front yard."</i>	Citizen
Road and pavement maintenance	To review the standard and quality of the road & pavement repairs that have been undertaken.	Member

Proposed Scrutiny Review Topics for 2023/24		
Theme	Brief Scope	Proposed by
Road and pavement maintenance	Evaluation of the 2023 Pothole maintenance programme and service performance.	Member
Road and pavement maintenance	<i>To review the condition of the roads in Barnet</i>	Citizen
Road and pavement maintenance	<i>To review how to improve the quality of the Boroughs Road surfaces, including introducing technologies to automate the faster identification of potholes.</i>	Citizen
Road and pavement maintenance	<i>The state of highways and byways, with particular scrutiny on potholes and, specifically, the way Barnet Council persist with its 'patch & go' policy. This had proved - time and again - to be totally inadequate, and an utterly false economy, because the majority of so-called repaired potholes require the same attention around 6 months later!</i>	Citizen
Road and pavement maintenance	<i>To review the condition of the road network and what can be done to improve it.</i>	Citizen
Road and pavement maintenance	<i>To review the current planning and management of roadworks, in particular, aiming to minimise the amount and frequency of disruption to traffic flow in the area.</i>	Citizen
Parks and Leisure	<i>Installation of new basketball court in Friary Park after the removal of the existing hoops</i>	Citizen
Parks and Leisure	To review the current Tennis court upgrades schedule, to include computerised booking system; and costs/income against budget	Member
Parking	<i>To review the impact for residents due to parking zones and recent restrictions outside Barnet hospital</i>	Citizen
Parking	<i>To review the new CPZ in Burnt Oak, concerns about insufficient public consultation with regards to it coming into force, the reasons for the CPZ and the hours of operation</i>	Citizen
Parking	<i>To review the correct usage of disabled parking spaces to ensure that only those who should use them are using them.</i>	Citizen

Proposed Scrutiny Review Topics for 2023/24		
Theme	Brief Scope	Proposed by
Parking	Review the level of parking response to inbound inquiries for parking enforcement, number of tickets issued. Number of FPNs in high-street etc.	Member
Communication	<i>To review what value has been added by the increase in over the past five years in communications and strategy.</i>	Citizen
Council Staffing	<i>“To review the level of bullying and harassment at the council and how taxpayers’ money is utilised to address this issue. (Make the problems disappear)”</i>	Citizen
Council Staffing	<i>“With the number of Council staff earning £50K increasing over the past five year, to review/benchmark number of posts and what they provide as value for money for taxpayers.”</i>	Citizen
NHS & Health	<i>“To review the impact of this new American-style healthcare insurance delivery system, on access to healthcare provision in the area. It is important that the council scrutinises The North Central London Integrated Care System to ensure that residents are receiving adequate access to healthcare provision and that any potential negative impacts are addressed.”</i>	Citizen
NHS & Health	<i>To review the state of NHS dentistry in Barnet and the access to dental care for residents. Including availability of NHS dentist, leading to increase usage of private dentistry and less access to dental care. To review how to improve access to dental care for residents.</i>	Citizen
NHS & Health	<i>To review the level/Lack of NHS dentists in the Borough</i>	Citizen
NHS & Health	To investigate what aspects of healthcare provision are being negatively impacted, which services are being reduced, removed, or restricted, and whether it is becoming increasingly difficult for residents to see a GP.	Member
NHS & Health	To review if people are being pushed towards unqualified staff like physician and nurse associates, and what is happening with people's medications regarding medicines optimisation.	Member

Proposed Scrutiny Review Topics for 2023/24		
Theme	Brief Scope	Proposed by
	Hospital discharge to assess model for patients leaving hospital should be scrutinised. This item will consider the integrated discharge team and the discharge to assess model in place at Barnet hospital. The model is a national one required of all health and care systems. The item will consider the impact of the model and what further improvements could be made to support residents to leave hospital, including from wider services, technology and the community. The item will consider the financial and demand impacts of the model.	
NHS & Health	"To review the work of organisation as it does not seem to be functioning but still has been given an extension on the contract. Particularly due to the high turnover of managers and the impact on the ability to properly represent the patients"	Citizen
NHS & Health	To review the impact of Covid Champions. it would be good to know the data - who is involved and what ward they represent and what organisations they come from. How have they reduced health inequality	Citizen
NHS & Health	This has been identified as a top issue concerning Barnet residents. To receive information on the national, system-level and local context and performance in relation to access. To understand what action is being taken by primary care commissioners in relation to access in Barnet, including extended hours access and addressing inequalities in access. To review different models in operation in other parts of NCL/other systems and understand what is most effective. To make recommendations for further action and further reporting.	Member
Adult Social Care	<i>To review the level /lack of Outreach services for disabled people who need help to fill in benefit claim forms as Citizens Advice are proving to be inadequate</i>	Citizen
Housing	'Damp and mould' *Awaiting addition information for Member.	Member
Housing	Review the level of affordable homes consented (not built) in each municipal year. Yearly reports on 1,000 affordable home commitment through Barnet Homes. Length of time	Member

Proposed Scrutiny Review Topics for 2023/24		
Theme	Brief Scope	Proposed by
	strategic applications take to be determined. Public statement of how much money council has had to spend defending things at appeal when members go against officers' recommendations.	
Housing	To review the current support for young people presenting to services as homeless and determine what other youth-specific support can enable young people to achieve long-term stability in housing, employment, and health	Officer
<i>Estates, business rates, council tax</i>	<i>Unable to proceed without additional information.</i>	<i>Citizen</i>
<i>Parks and Leisure</i>	<i>Awaiting addition information for Member.</i>	<i>Member</i>
<i>Domestic violence</i>	<i>Awaiting addition information for Member.</i>	<i>Member</i>
<i>Emergency accommodation</i>	<i>Awaiting addition information for Member.</i>	<i>Member</i>
<i>Borough of sanctuary</i>	<i>Awaiting addition information for Member.</i>	<i>Member</i>

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SCRUTINY REVIEW TOPIC ASSESSMENT TEMPLATE

SCRUTINY TOPIC SELECTION ASSESSMENT

TOPIC:

SUGGESTED BY:

DATE:

SELECTION CRITERIA - MUST MEET ONE OF THESE

- ❖ Scrutiny Review likely to result in improvements for local people
- ❖ Topic falls under the community / Corporate priority
- ❖ Issue identified as a key issue for public (through member surgeries and other contact with constituents)
- ❖ Key issue for public (identified through survey, complaints, member surgeries and other contact)
- ❖ Issues raised by Audit or Inspection findings or reports
- ❖ Public interest issue covered in local media
- ❖ Poor performing service (evidence from performance indicators/benchmarking)
- ❖ High level of dissatisfaction with a service

REJECTION CRITERIA - MUST NOT MEET ANY OF THESE:

- ❖ Topic is already being addressed- (it will duplicate work being done elsewhere)
- ❖ Matter subjudice or prejudicial to Council's interests
- ❖ Specific case falling within complaints procedure
- ❖ Individual disciplinary or grievance matter
- ❖ Unlikely to result in improvements for local people
- ❖ Is there capacity and available resources to consider this issue?
- ❖ Proposed topic is unlikely to result in improvements for local people.

RATIONALE FOR SELECTION

- ❖ Why should the Review be undertaken?
- ❖ How would the topic link to the Council's key aims and priorities?
- ❖ What benefits could result from the Scrutiny Review?

PRIORITISE			
IMPORTANCE SCORE INDICATOR		IMPACT SCORE INDICATOR	
Score 0	No evidence that topic is related to the Council's key aims and priorities. Reject	Score 0	No potential benefits likely to result. Reject
1	Some evidence that topic linked to the Council's key aims and priorities but only indirectly.	1	Minor potential benefits or benefits affecting only one ward/customer/client group
2	Good evidence linking topic to Council's key aims but not to Council's current priorities	2	Minor potential benefits affecting two or more wards/customer/client groups or, Moderate potential benefits affecting one ward/customer/client group.
3	Good evidence linking topic to Council's key aims and priorities	3	Moderate potential benefits affecting more than one ward/customer/client group or, Substantial potential benefits affecting one or more ward/customer/client groups
4	Strong evidence linking topic to Council's key aims and priorities	4	Substantial potential benefits community wide or for a significant proportion or section of the community.
See attached for Council's key aims and Priorities			

Outcome:
Date:

Topic priority guide			
Score 1-4		Reject topic	
Score 5-6		Possible topic for scrutiny	
Score 7-8		Priority topic for scrutiny	
Outcome:	<input type="checkbox"/> Select	<input type="checkbox"/> Reserve List	<input type="checkbox"/> Reject

Refer Topic to:			
Scrutiny Review Task Group		Overview & Scrutiny Committee	
Other			